

**THE HONG KONG COLLEGE OF OTORHINOLARYNGOLOGISTS**

**APPLICATION FORM FOR APPLYING CME/CPD ACCREDITATION  
(FOR ORGANIZER)**

<b>Organizer</b>			
<b>Contact Person</b>			
<b>Contact Tel No.</b>		<b>Contact Fax No.</b>	
<b>Contact Address</b>		<b>Contact Email</b>	
<b>Date of Activity</b>			
<b>Topic</b>			
<b>Speaker(s)</b>			
<b>Chairperson(s)</b>			
<b>Venue</b>			
<b>Registration Contact (Tel, Fax)</b>			
<b>Website for Event</b>			
<b>Time &amp; CME/CPD Hours*</b> <i>* Only hours with CME/CPD value should be counted (see note 2)</i>	<b>Day</b>	<b>Time</b>	<b>No. of CME/CPD Hours*</b>
	Day 1	To	
	Day 2	To	
	Day 3	To	
	Day 4	To	

**Notes:**

1. Please attach programme with details of session contents to this application.
2. Please submit application at least 14 calendar days before date of event otherwise it will NOT be processed.
3. Please provide details on time and CME/CPD hours for each day of the programme. If it is a 1-day programme, just fill in details for "Day 1" only. For CME/CPD hours counts, only presentation/discussion time should be counted; time for lunch and coffee breaks etc (which are of no educational value) should be excluded.
4. Please submit your application together with a relevant programme with details of session contents to the College Secretariat  
 by email at [apply@hkcorl.org.hk](mailto:apply@hkcorl.org.hk)  
 or by fax at (852) 2904-5035  
 or by post to CME Subcommittee  
 The Hong Kong College of Otorhinolaryngologists  
 Room 806, Hong Kong Academy of Medicine Jockey Club Building  
 99 Wong Chuk Hang Road, Aberdeen, Hong Kong
5. For enquiries, please contact our Project Assistant, Ms Grace TONG at 2871-8893 (Every Wednesday and Friday from 10am to 4pm)